

**Middletown Springs Building Committee**  
**Middletown Springs Library**  
**Thursday, May 16, 2019**

**APPROVED MINUTES**

**Committee:** Fred Bradley, Kimberly Bushnell – Clerk, Patty Kenyon - Chair, Maureen McCormack, David Munyai, David Wright **Absent:** Michael Beattie, Robin Chesnut-Tangerman, Tom Hurcomb, Kristal Hier – Vice Chair

1. Call to Order: by P Kenyon at 7:17pm.
2. Approval of Minutes: D Munyai moved to approve the unapproved Minutes of 5/1/2019. F Bradley seconded. Motion carried.
3. Public Comment: none.
4. Feasibility Study Update:
  - a. 17 letters were mailed on Tues May 14, signed by P Kenyon & K Hier, to prospective interviewees for next phase of fundraising feasibility study.
  - b. Worked on background notes to provide to K Letendre & CPG consultants, as well as identified that last of missing contact information.
  - c. D Wright will look for last missing phone numbers, or if not found, ask P Hemenway.
5. Building & Design:
  - a. Update on Renderings – D Munyai emailed with Colin who is willing to accelerate timeline so renderings are available for interviews.
  - b. Next Steps:
    - i. Discussion about which best next step – a) identify in-kind donors or b) identify construction management options for our project so that we can determine the types of in-kind donors we should be looking for. Committee agreed that small group will explore various construction models (general contractor, design build, project manager, etc) with their various pros & cons. Information they gather will inform the committee & selectboard about costs, in-kind opportunities, etc. D Munyai will be contact on subgroup. Inviting Herb Childress, Matt Kenyon, and others to join. Discussion about other people at various organizations in Rutland area who might have valuable insights.
    - ii. Spreadsheet in google docs, created by K Hier and based on elements in the estimate has been shared with the Committee, on which to record potential in kinds opportunities.
    - iii. Drone Photography – Rutland Regional Marketing Initiative may have drone footage of MTS (K Letendre connection). D Wright’s nephew and a photographer in Clarendon also do drone photography.
6. Other Business:
  - a. P Kenyon noted that the grant for the engineering study for the West Street was approved and that there was a meeting the following day to begin process.
7. Next meeting scheduled: Wednesday, June 5, 2019, at the Library.
8. Adjournment: M McCormick moved to adjourn; D Wright seconded. Meeting adjourned at 8:40pm.

Respectfully submitted,  
Kimberly Bushnell, clerk

**Committee:** Michael Beattie, Fred Bradley, Kimberly Bushnell – Clerk, Robin Chesnut-Tangerman, Kristal Hier – Vice Chair, Tom Hurcomb, Patty Kenyon - Chair, Maureen McCormack, David Munyak, David Wright